



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Trowbridge Academy Of Boxing		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Light the Way		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We want to ensure that our members and volunteers are safe and feel safe by illuminating any potential hazards for them when entering and leaving the Boxing Gym, and by repairing the building where rain water comes in. We also want to make the gym more visible to potential new members.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Central Locality (Trowbridge)		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	11B Riverway, Trowbridge, Wiltshire, BA14 8LL
<b>When will your project take place?</b>	As soon as the funds are available.
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <b>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</b>	<p>Trowbridge Academy of Boxing moved to larger and more suitable premises in 2010 which is located on a trading estate and is not easily visible from the road. Members have to park nearby as there is no parking available directly outside the building. Members have to walk down a dark road to enter the building, once dark there is very limited visibility and people are at risk of tripping over the pavement and having a fall. Younger and female members have reported that it makes them feel scared and unsafe. We would like to improve everyone's safety by installing external lighting. We also need to repair internal lighting at one of the Fire Exits, this area also has rain water coming in which may be the cause of the problem, the water is also a health and safety issue because it is creating mould on the flooring. The local community will benefit because the gym will be more visible, accessible and welcoming to new and existing members.</p>
<b>How many people will benefit from your project?</b>	76 Members, 50 parents, 9 coaches
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  <b>Please provide a reference/page no.</b>	<p>This project will improve Community Safety. This project will help us to develop and sustain our club by making it more accessible and visible.</p> <p>Key Themes 5 &amp; 9</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b> <p>Obviously our members safety is important to us, therefore we would consider the project urgent, but it doesn't mean it can't happen if it isn't completed in this financial year.          Planning permission is not required for the external lighting as we are removing and replacing lighting that is no longer working or adequate for our requirements.          Supporting Information: we have not attached a copy of our lease because we don't have one, we only have a verbal agreement with the owner to rent the building.</p>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="8"/>	Female	3 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The revenue costs for the club are covered by members subs and from money raised at Club Shows and events. We will continue to fund the club in the same way.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will know immediately after the improvements have been made because people could not fail to notice the difference once the lighting is in place, after that new members will hopefully not report problems they have had finding the club. Young and female members will feel safer. We will evidence this by providing a comment book for members and parents to record their opinions/thoughts.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31 <sup>st</sup> August 2011	Month: August	Year: 2011
A - Total income:	£15,822.71	
B - Minus total expenditure:	£17,208.75	
Surplus/deficit for year: (A minus B)	£-1386.04	
Free reserves currently held:	£1500.00	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Installation and repairs	£975	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£975</b>	<b>Total Project Income</b>		<b>£0</b>

<b>Total project income B</b>	<b>£0</b>
<b>Total project expenditure A</b>	<b>£975</b>
<b>Project shortfall A – B</b>	<b>£975</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£975</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 12/12/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**